

## **Dutchtown Community Improvement District** **Board Meeting Minutes**

Thursday, June 8, 2017 at 5:30pm  
Urban Eats, 3301 Meramec, 63118

**Present:** Ashley Raineri, Caya Aufiero, Brad Plein, Stephen Bruce, Teri Bearden, Tony Duncan, Stevie Limmer, representing Steve Limmer

**Excused:** Steve Limmer

**Absent:**

**CID Advisory Members:**

Brandon Jacobsen, Dan Winkelmann

**Guests:**

Commercial District Manager, Maude Bauschard Trost, DT2 President, Nate Lindsey, DT CID Attorney, Robert Droney, Lucy Hannegan

1. Update on CID Board Bill – Expected to be signed by the Mayor on Friday, June 9
  - a. From Shane - CID Board Bill #8 was perfected last week. It is scheduled to pass this Friday. The Mayor's office confirmed this morning that we can have a signing ceremony in her office at City Hall the morning of Wednesday, June 21 at 8:30am.
2. Nominations and Voting on Board Positions – The following slate will be voted on and finalized at July meeting, which will be more than 30 days from the date the Mayor signs the bill.
  - a. Board Chair – Ashley Raineri
  - b. Board Vice Chair – Stephen Bruce
  - c. Board Secretary – Caya Aufiero
  - d. Board Treasurer – Brad Plein, assisted by Ashley Raineri
  - e. Board Director – Teri Bearden
  - f. Board Director – Tony Duncan
  - g. Steve Limmer will be resigning due to health issues, with a written resignation. Stevie (Stephanie) Limmer will be appointed to serve in his stead, approved by consensus.
3. Revisions and/or Acceptance of Bylaws - To be voted on and finalized at July meeting, which will be more than 30 days from the date the Mayor signs the bill.
  - a. Reviewed bylaws and discussed sections pertaining to principal office, regular meeting dates, public meeting notices, election and terms of officers and directors, annual report filings, committee formation, and officer and director insurance.
  - b. Principal Office location to be listed as Dutchtown CID, 3301 Meramec, St Louis MO 63118
  - c. Board will need to apply for a federal EIN.
  - d. Per Attorney Robert Droney:
    - i. Annual report filings will be due to the Missouri Department of Revenue and Missouri Auditor around May of each year,
    - ii. a budget will be due to the City of St. Louis around the same time.
    - iii. First annual budget will need to be finalized and submitted to the City as soon as

possible; Rob will prepare a 2017 budget resolution based on our preliminary budget that was prepared at the time of the petition creation.

- e. Maude Bauschard Trost will inquire with other area CIDs how they handle board insurance.
  - f. Robert Droney will research public meeting notices regarding committee meetings.
  - g. Ashley will update bylaws with any revisions from meeting and send to Robert Droney.
4. Authorization of Bank Account Opening
- a. Caya Aufiero moved that we open an account with PNC. Lori Morgan VP business Banking PNC is the new neighborhood contact, and has agreed to offer a free checking account. Seconded by Brad Plein. Unanimously Approved.
5. Board Priorities & Next Steps
- a. Security
    - i. Information Gathering – SLMPD, NSO
    - ii. Request for Proposals
    - iii. Nate Lindsey, Stevie Limmer, and Teri Bearden expressed interest in helping lead safety and security efforts. Nate also suggested including Sue Luepker, who serves on the board of the First District Business Partnership. It was agreed that the four of them would meet to discuss gathering of information and request for proposals from security contractors, and would serve as the initial safety committee.
    - iv. The board discussed considering paying for an additional license plate reader as an add-on to the city’s planned installation of surveillance cameras and one license plate reader along Grand Ave. The safety committee will request a proposal from the vendor through Shane Cohn, and shall consider this as part of the overall safety and security plan.
  - b. Trash Receptacles & Maintenance
    - i. Installation Schedule & Placement – Shane Cohn
    - ii. Request for Proposals- Brad Plein agreed to request more information from Shane Cohn regarding number of trash receptacles and placement locations, and then seek proposals for disposal service.
    - iii. It was also discussed that St. Mary’s High School has a program through which their students would empty and maintain trash cans. Some concern was expressed for students being exposed to syringe waste, but it was also expressed that we should consider all options for trash disposal.
  - c. District Branding
    - i. Initial ideas included “green” and “live-work”, but it was agreed that this would be a long-term initiative that will evolve based on the first year of board operations and experience.
  - d. Communications – Distribution of Meeting Notices and Minutes to the Public
    - i. Nate Lindsey will grant access to the DT2 page to add a CID page for the purpose of publishing meeting notices, agendas, and minutes.
6. CID Support Recognition
- a. Teri Bearden suggested window stickers for supporting businesses, which will be considered at a later date as part of marketing efforts.
  - b. Concern regarding who to recognize and the possibility of leaving someone out led the

board to decide not to pursue this matter, but \_\_\_\_\_ will offer general recognition at the DT2 After Hours event celebrating the passage of the CID on June 21.

7. Schedule Recurring Monthly Meeting

- a. DTCID Meetings will be held the Fourth Thursday of each month, 5:30 pm at Urban Eats
- b. **Next DTCID meeting is scheduled for Thursday, July 27, 5.30 pm.**

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