

**DUTCHTOWN COMMUNITY IMPROVEMENT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
DECEMBER 23, 2019**

The Board of Directors (“Board”) of the Dutchtown Community Improvement District (the “District”) held its monthly meeting on December 23, 2019 at 5:30 PM CST at the Neighborhood Innovation Center, 3207 Meramec, St. Louis, MO 63118

Attendance:

Directors present: Ashley Raineri, Stephen Bruce, Brandon Jacobsen, Tony Duncan

Directors absent:

Directors excused: Caya Aufiero, Michael Powers, Stevie Limmer

Guests present by invitation of the Board: Nate Lindsey, John Chen

Open to the public

Call to Order

Chairperson Ashley Raineri called the meeting to order at 5.45. Ashley announced that a quorum of the directors was present, and that the meeting, having been duly convened, was ready to proceed with its business.

Approval of Minutes

Upon a motion duly made, seconded and unanimously carried, November minutes were approved with 2 corrections:

- Add “but BPS will not fund the electrical cost” to note regarding Ameren lighting project on Virginia
- Update year in next meeting date

Secretary’s Report

Secretary was not present, so no report was made

Treasurer’s Report

- Bank balance is \$94,726.03 as of 11/30/19
- Net income is (\$-23,841.30) for the fiscal year to date
- Expenses were Campbell Security, Metro Sweeping, St. Patrick Center, and reimbursement to Lucy Hannegan for Christmas gifts for trash porters (3-\$20 gift cards to Aldi)

Committee Reports:

Maintenance & Beautification – Tony Duncan, Chair

- No new discussion items

Safety & Security – Stevie Limmer, Chair

- Campbell Security requested a contract extension since existing contract expired in October 2019. Board agreed to a six-month extension to coincide with its fiscal year end. Upon a motion duly made, seconded and unanimously carried, a six-month contract extension was

approved for Campbell Security, with a request for GPS tracking; all other terms to remain the same.

Marketing – Stephen Bruce, Chair

- The marketing committee is working on a district map with neighborhood markers, including locations of District projects like the trash cans and tulips. Banners were also discussed.

Old Business

- Capital Improvement RFP has received no response to date.
- John Chen of Neighborhood Innovation Center made a proposal for a lease agreement at \$250/month and provided a summary sheet with services and amenities to be included. The board discussed that since its meeting use is minimal (1 board meeting per month, and 3 quarterly committee meetings), and many of the services/amenities are not yet in place, \$100/month would be an appropriate amount through the end of its fiscal year, and John Chen agreed to accept this proposed amount. Upon a motion duly made, seconded and unanimously carried, a six-month lease through 6/30/20 for a total of \$600 was approved for Neighborhood Innovation Center.
- Nate Lindsey discussed the issue of the Assessor's office failing to update the CID tax amounts based on the new real estate assessments with Assessor Mike Dauphin, who stated that the Assessor's office would be able to re-calculate the tax amounts, but would require an annual affirmation from the District that the CID resources are being utilized per the assessment. Ashley will follow up with Mike Dauphin for calendar dates of when this documentation will need to be provided.

New Business

- DT2 is planning a State of Dutchtown event for February or March. The board may want to consider alternate options for requesting Capital Improvement ideas, which could be presented at this event.

Adjournment and next meeting

- There being no further business to come before the meeting, upon a motion duly made, seconded and unanimously carried, the meeting was adjourned at 6.45 pm.
- The next meeting of the Dutchtown CID board will be Thursday, January 23, 2020, 5:30 pm, at NIC STL, 3207 Meramec.

Minutes submitted by Ashley Raineri, Chair of the Board