

**DUTCHTOWN COMMUNITY IMPROVEMENT DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
December 28, 2017**

The Board of Directors (“Board”) of Dutchtown Community Improvement District (the “District”) held its monthly meeting on December 28, 2017 at 5.30 PM CST at Urban Eats Café, 3301 Meramec, St Louis Mo 63118

**Attendance:**

**Directors present:** Ashley Raineri, Chairperson, Caya Aufiero Secretary, Stephen Bruce, Vice Chairperson, Brandon Jacobson, Treasurer

**Directors absent:** Tony Duncan

**Directors excused:** Stevie Limmer

**Guests present by invitation of the Board:** Brad Plein, John Chen

**Open to the public:**

**Call to Order**

Chairperson Ashley Raineri called the meeting to order at 5.40. Caya Aufiero acted as secretary. Ashley announced that a quorum of the directors was present, and that the meeting, having been duly convened, was ready to proceed with its business.

**Approval of Minutes**

Minutes from the October Meeting were posted on the DTCID Google Drive Site and all Board members notified with a link to the page. Upon a motion duly made, seconded and unanimously carried, minutes were approved as written.

**Secretary’s Report**

- PNC Mail related to the new bank account was received along with another installment of tax monies payment for our CID.

**Treasurer’s Report**

- Received to date, two checks for \$5,689.04 and \$26,768.51.
- A new bank account was set up at PNC and Bank acct set up, we now have a tax ID number.
- Draft budget due to STL Board Of Adjustments by 4/1/18, Annual CID meeting to approve budget 5/24/18

**Committee Reports-** All Committees need to come to the FEBRUARY CID Board meeting prepared with their **THOROUGHLY CONSIDERED budget proposals, to submit for approval or modification.** A copy of our current CID Budget is attached to these minutes for your reference.

**Safety and Security Committee** – Stevie Limmer, Chair - Regular meetings on third Thursday of Month at Crusoe’s, 5.30 PM

- Stevie was not present but John Chen had info he wanted to share with the CID regarding security cameras and safety. We directed John to contact Stevie and her committee so they could use his resources in preparing their budget proposal for 2018.

**Maintenance & Beautification-** Tony Duncan, Chair- Regular meetings - first Thursday of Month at Tony's office, 4527 Virginia, 5.30 PM

- Tony Duncan was not here for a discussion of trash cans but we verified with Alderman Shane Cohn that he has 80 K in funds for trash cans for the CID footprint, as long as we can supply the contractual manpower to empty them. We really need to stick to regular trash cans for phase one implementation. Make sure they are efficiently designed, and good looking, well placed, an adequate number and regularly emptied.
- Smart Trash Cans that tell us when to empty them - Cost would be about double what we have in budget. Waste Management Donation Project will give to non-profits. The Board suggested that we consider Solar trash cans for Phase 2, perhaps. Ask Waste Management or whoever we end up contracting with to do a test site for us to consider.

**Marketing-** Stephen Bruce, Chair- Regular meetings - 2<sup>nd</sup> Thursday of Month at UE, 5.30

- Domain and Emails are now set up
- Ashley suggested we create a 2018 Major Event Calendar to coordinate with DT2 for planning purposes, event committees, budget allocation:
  1. NEW: Sat, April 28, Potion Party (Natural Bath, Body & Wellness fair prior to Mother's Day) by StrangeFolk in Marquette Park
  2. May/June- President of St Marys approached Ashley about doing a Picnic together
  3. May/June- Blessing of the Bikes and the Dutchtown Bike Tour- Caya/Ashley will contact Trailnet
  4. September/October Dutchtown Karneval of Curiosities

### **Old Business**

- Director replacements- Anna in registrar's office said Stevie Limmer and Brandon Jacobsen should be approved and be sworn in as replacement Directors sometime in January.
- Corey Hong, 20 year owner of International Foods on South Grand, has agreed to serve on the Board as our seventh director. He is a committed business owner, expanding his business across the street to a much larger facility and was a big help in getting the CID passed. Tony Duncan knows him and has done work for him.
- We will invite Habitat for Humanity CEO Kimberly McKinney to fill the Advisory Board seat so she can still be helpful and involved, while she is learning about our neighborhood. This will also put her in a good position to fill a seat on the board in case of a future vacancy
- Caya's followup from October Meeting- New Director prospects: Linda Galkowski at Vintage Bazaar did not feel she had time to serve on the CID Board. Diana Quezada of Diana's Boutique, wanted to serve but is not a US Citizen so does not meet our bylaw eligibility standards. I talked to her about serving on the Safety and Security committee since that's where her interest lies, as a shop owner and robbery victim.

### **Action Items**

1. Ashley & Caya to contact Trailnet RE: Blessing & Bike Tour
2. Ashley to follow up w St Mary's RE: picnic

3. Committee Chairpersons to finalize their budgetary plans at their January meetings for presentation to the Board at the February CID Board meeting

**Adjournment and next meeting**

- There being no further business to come before the meeting, upon a motion duly made, seconded and unanimously carried, the meeting was adjourned at 6.45 p.m. Missouri time.
- The next meeting of the Dutchtown CID board will be Thursday, January 25, 2018, 5:30 pm at Urban Eats
- Minutes submitted by Caya Aufiero, Secretary of the Board

Exhibit A

Dutchtown Community Improvement District  
Fiscal Year July 1, 2017 to June 30, 2018 Budget

ESTIMATED BEGINNING BALANCE:		\$0.00
ESTIMATED RECEIPTS:	\$89,310.00	
CID Special Assessment	\$89,310.00	
Interest Earnings	\$	
TOTAL RECEIPTS	\$89,310.00	
ESTIMATED DISBURSEMENTS:		\$89,310.00
<b>Administration</b>		\$
Accounting	(\$1,000.00)	
Administrative Services 15 hours per week @ \$15/hr	(\$11,700.00)	
<b>Capital Improvements</b>		
Trash Cans	(\$10,000.00)	
<b>Economic Development</b>		
Wayfinding & Signage	(\$3,000.00)	
Events & Insurance	(\$3,000.00)	
<b>Maintenance</b>		
Maintenance Other	(\$2,000.00)	
Trash collection \$120 per service	(\$6,500.00)	
<b>Public Safety</b>		
Police substation internet access	(\$500.00)	
Police patrol	(\$32,000.00)	
License plate recognition cameras	(\$19,610.00)	
TOTAL DISBURSEMENTS		
ESTIMATED ENDING BALANCE		\$89,310.00 \$0.00