



DTCID Monthly Meeting MINUTES

May 25, 2021

Board Members Present:

Caya Aufiero (X)	Fadumo Sheikh Hassan (X)	Stevie Limmer LaChance (X)
Ann Smart (X)	Michael Powers (X)	

Excused: La Gwenda Sims, Sal Martinez

Guests & Staff Present: Joel Silliman, Sean Lassen, Joel Benjamin

Call to Order at 5:44 pm – by Chairperson Caya Aufiero. Caya noted there **was** a Quorum present.

1. Minutes -April 27 – approved as written
2. Minutes – May 12
 - a. Michael requested clarification on 6) c. No changes.
 - b. Minutes approved as written
3. Welcome to our guests –
 - a. Sean Lassen – Spitzberg-Lassen Holdings, LLC
 - i. sean@spitzberglassen.com
 - ii. 314-302-2695
 - b. Joel Benjamin – Archway Property Management, LLC
 - i. archwaymanagementllc@gmail.com
 - ii. 314-312-3149
4. Secretary’s Report
 - a. Resignation Letter from CID Board Attorney Nate Lindsey of Rasmussen, Dickey and More
 - b. \$250 Retainer Check received from Rasmussen, Dickey and More
5. Old Business
 - a. DT2 Board expansion
 - i. Per recommendation from MMSC a member of the DTCID Board shall represent DTCID on DT2 Executive Board
 1. Michael moved to nominate Sal Martinez to serve on DT2 Executive Committee
 2. Ann seconded the motion.
 3. Sal is willing and able, and the motion carried unanimously.
 - ii. Motion to send notice to DT2 to appoint Sal to a 12-month term to start on June
 - b. Gateway foundation grant
 - i. Lighting proposal for Meramec grant approved
 - ii. Amount not currently known
 - c. Pole painting on Virginia Avenue
 - i. Board of public service supports it
 - ii. Contractor has been found
 - iii. July 12 – 18th start date (weather dependent)

- iv. Michael said that Alderman Cohn asked us to contact him seek capital funds from the ward for this project as there may be some matching funds available.
 - 1. Caya has left him a message on this topic.

6. Treasurers Report- None

7. New Business

- a. The Slate of Officers proposed and accepted at the 5/12/21 meeting was presented for formal voting.
- b. The Terms were updated as needed.

Name	Title	Term	Term Qualification
Caya Aufiero	Chairperson	2021-2026	Owner
Michael Powers	Vice Chairperson	2019-2023	Legally Authorized Representative of Habitat for Humanity
Ann Smart	Secretary-Recording	2021-2026	Owner
Fadumo Hassan	Secretary-Custodial	2019-2023	Legally Authorized Representative of Tawakal Halal
Stevie Limmer LaChance	Treasurer	2019-2023	Legally Authorized Representative of Original Crusoes
LaGwenda Sims	Director	2019-2023	Owner
Sal Martinez	Director	2021-2026	Legally Authorized Representative of Employment Connection

- i. Ann moved to approve the slate of officers and the terms.
 - ii. Stevie seconded.
 - iii. The motion carried unanimously, and the slate was approved.
- c. Discussion
 - i. Michael wants to know about how the terms were laid out in the CID Ordinance.
 - 1. 3- and 4-year terms
 - 2. Must be property owner or legal authorized Rep of Company or registered voter on footprint.
 - 3. Unfulfilled terms will be filled.
 - 4. Voting on officers and terms of office
 - 5. Does not have to go to Board of Aldermen to approve anymore, however, new officers may need to be sworn in. (Caya will check.)
- d. Complaint policy
 - ii. Draft presented.

- iii. Review required by board. Ann will post on Teams and remind people to review prior to the Board meeting Final version to be presented and approved next board meeting.
- e. Conflict of interest
 - iv. Sample templates presented.
 - v. Consensus was that the basic example is sufficient.
 - vi. Note that the DTCID need to include a sample conflict of interest statement for vendors in the Master agreement with DT2.
 - vii. Need to adopt a basic disclosure form for board members and employees.
 - viii. Michael to send a sample disclosure form to Ann.

2021-2022 Budget Final Review

1. Review of changes
 - a. Office supplies - \$200
 - b. Change – “Donors” to “Constituents”
 - c. Change - Main Street New Project Funding wording
 - d. Change - way finding signage to \$5000 to balance budget
 - e. Insurance – D&O and Liability
 - i. Michael reviews budget for our guests
 - ii. Caya explained CID financing for our guests
2. Trash disposal budget
 - a. Michael agrees with the current budget.
 - b. Michael comments that we need to use political clout to get more city services.
 - c. Ann agrees with Michael about \$30,000 to \$36,000 budget.
 - d. Note that the discussion regarding trash services is separate from the budget
 - i. Caya states Board concerns with the bids – professionalism, contract etc.
3. Michael moves to approve the fiscal year 2022 budget as amended
 - a. Stevie seconds
 - b. Motion to approve budget for 2021 and 2022 is approved unanimously

Litter Services Presentation by Joel Silliman

1. Ann questioned the feasibility of the schedule for PT workers as presented by the Safe Clean Green (SCG) committee and Joel agreed it may need to be modified.
2. Michael – Grand and Chippewa Needs Sunday Service or early Monday morning.
3. Michael – Process? Received bids for 3-, 4- and 5-day services – move forward with Employment Connection (EC) was a unanimous decision.
4. Caya – Question asked & answered on Katsam quote - N/S on bids means “not supplied.”
5. EC was able to resubmit. Were all vendors given the opportunity to resubmit the bids? No.
6. Caya – CID Board is concerned that EC needs to have the capacity to do the job.
7. Fadumo – Concerns about alley trash disposal and dumping.
8. Stevie – OK with keeping Metro Sweeping.
9. Stevie – Design and Safe Clean and Green to be one organization.
10. The DTCID Board is all on same page that Design & SCG is one Committee.

Adjournment at 7:42 pm

Action Items:

1. Michael to send Ann a sample of a basic disclosure form.
2. Caya to follow up on swearing in requirements.
3. Caya/Michael to follow up with Alderman Cohn regarding matching capital funds for pole painting project.
4. Ann to update and post complaint policy on Teams for next board meeting review and approval.
5. Ann to update and post conflict of interest policy on Teams for next board meeting review and approval.
6. Joel to review board concerns with current litter services proposal.

Next meeting – June, 22, 2021, 5:30 pm at the NIC (also currently available via Teams)

Minutes submitted by: Ann Smart