



DUTCHTOWN COMMUNITY IMPROVEMENT DISTRICT

DTCID Monthly Meeting MINUTES

January 25, 2022

Board Members Present:

Stevie Limmer LaChance (X)	Michael Powers (X)	Sal Martinez (X)
Ann Smart (X)	La Gwenda Sims (X)	Caya Aufiero (X)

Excused:, Fadumo Sheikh Hassan

Guests Present: Bill Clendenin, Nate Lindsey

Call to Order at 5:38 pm - Caya noted there was a quorum present.

1. Discussion of updates to Teams for document storage
2. Approval of previous Board Minutes
 - a. November minutes approved as written
3. Secretary’s Report – Ann Smart/Fadumo Hassan
 - a. ProPublica Sunshine Request to be completed by 1/26/2022
 - i. Caya to review Ashley Rainier’s emails on CID server
 - ii. Fees will not be assessed
 - iii. Board chair to send request details to ProPublica
 - iv. Note that nothing is being withheld
 - b. Funds were received from collector of revenue
4. Treasurer’s Report- Stevie Limmer LaChance
 - a. Financial Statements – Balance Sheet, Bank Statement, Current Budget & Budget Comparison (All posted on Teams)
 - i. Bank Statement
 1. Reimbursement forms must be completed for lighting project
 - ii. P& L
 1. -29,200.14
 2. Streetlight installation, porter services, special service request, pole painting
 - iii. Balance Sheet
 1. 221,475.91 Current Assets
 - b. Timeline for 2022 Budget, published November 2021:
 - i. January CID meeting: Budget requests from interested parties to CID Board
 - ii. February CID Mtg: Review Requests and incorporate into 2022 Budget
 - iii. March: Draft Budget Sent to BOA
 - iv. April: Budget Finalized & Budget Message Drafted
 - v. May: Final Budget Approved by CID Board and sent to BOA
 - c. Accountant selection- Status update
 - i. Discussion regarding catch up accounting assistance. Still need to find an accountant. Stevie to reach out to Grand South Grand for advice/references
5. DTMS Exec Committee Liaison

- a. New Liaison needs to be appointed. LaGwenda declined due to time required to serve
- 6. New Business
 - a. Requests for Supplemental Grant funds from DTMS for trash cans and Benches
 - i. Nate noted that the neighborhood improvement grant applied for several years ago that is just now coming to fruition
 - 1. 19 new trash cans and 4 new benches
 - 2. \$30,000 in grant from SLDC
 - 3. \$2,715 budget overage – request for CID to make up the difference. CID contribution to be allocated to the CID Footprint. (All benches and majority of trash cans are in the CID footprint.)
 - 4. This request will be needed in the current budget year. This would need to be allocated in the current budget under new project funding.
 - 5. Ann moves to approve, Sal seconds – motion carries
 - b. 4th Quarter Volunteer Hours for Main Street: Friday 1/28/2022 EOD deadline via email from Nate Lindsey. Some areas he suggests we consider:
 - i. 1) Hours toward Merry and Bright
 - ii. 2) Grant writing
 - iii. 3) Data input in preparation for fundraising and annual report
 - iv. 4) Contact/Meetings/Presentations with potential partners
- 7. Old Business
 - a. Update on Swearing In for new Board members - Ann Smart
 - i. No update – Ann to set a date and invite everyone.
 - ii. Caya recommends that wine, donuts, and fried chicken be served.
 - b. Dutchtown Merry & Bright Holiday Festival recap- Michael Powers
 - i. 53 supporters, raised \$7,450
 - ii. Good feedback
 - iii. Some vendors left because of the wind
 - iv. Dutchtown merchants had a great sales day
- 8. Action Items
 - a. Swearing in
 - b. Budget
 - i. DTMS needs to submit items. Committees have completed plans. Committees to present at February Meeting, need guidance for ongoing costs
 - ii. There are unfunded priorities within DTMS so they would like a range of funds/guiding principles.
 - iii. Comprehensive Action Plan to be reviewed by DTCID Board. Caya to send out a quick doodle survey to schedule
- 9. Adjournment and next meeting – February 22, 2022 (4th Tuesday of Each Month)
The meeting will be open to the public. [dutchtownstl.org/cidmeeting](https://www.dutchtownstl.org/cidmeeting)
 - a. Adjournment at 6:33 PM

*A closed meeting may be held to discuss legal, real estate or personnel matters pursuant to § 610.021(1), (2) and (3) Mo. REV. STAT. Representatives of the news media may obtain copies of this notice, and persons with disabilities wishing to attend can contact: Bill Clendenin, 7733 Forsyth Blvd., Suite 500, St. Louis, MO 63105, (314) 721-7011

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