



DUTCHTOWN COMMUNITY IMPROVEMENT DISTRICT

DTCID Monthly Meeting MINUTES

July 26, 2022

Board Members Present:

Stevie Limmer LaChance (X)	Caya Aufiero (X)	
Ann Smart (X)	Fadumo Sheikh Hassan (X)	

Excused: La Gwenda Sims, Sal Martinez, Michael Powers

Guests Present: Bill Clendenin, John Chen

Call to Order at 5:34 pm - Caya noted there was a quorum present.

1. Call to Order – Caya Aufiero
2. Approval of previous Board Minutes
 - a. Approved as corrected
3. DTCID/DTMS Liaison Report – Stevie Limmer LaChance
 - a. Report reviewed
 - b. Caya requested Stevie to note which budget items are impacted by each project
 - c. Discussion regarding trash/porter service. Original contract between DTMS and EC expires at the end of this month. CID Board may provide input for new contract terms.
 - d. DTMS Board requests more information regarding the promotion of the gift card program
 - e. Nate to nominate Stevie to the DTMS Board
4. Secretary’s Report – Ann Smart/Fadumo Hassan
 - a. Nothing to report
5. Treasurer’s Report- Stevie Limmer-LaChance
 - a. Financial Statements – Treasurer’s Report, Balance Sheet, Bank Statement
 - b. Reports uploaded to Teams
 - c. \$13,840.23 spent during last fiscal quarter
 - d. \$229,924.00 in current assets
6. New Business
 - a. We have the current Assessor’s list of members to create an “invoice” letter (to be signed by the secretary and sent to Collector of Revenue) and a Resolution from the CID Board for our August invoicing. Caya has created a process to be followed to comply with these requirements.
 - b. Who attended CID Sunshine Law training? Must post Notice on City Site
 - i. Stevie, Fadumo, Sal, and Caya attended
 - ii. Ann, Michael, and La Gwenda still need to attend

- iii. City wants CIDs to post agendas on city website (optional)
- iv. City wants CIDs to record/broadcast meetings (optional)
- c. Main Street Annual Conference in KC 8/3-5:
 - i. Ann Smart – Free ticket
 - ii. Michael and Caya attending
 - iii. Request to reimburse for 2 other conference fees of \$275 each
 - 1. Ann moves to approve \$550 for conference fees, Stevie seconds
 - 2. Motion approved
 - iv. Expenses will not be reimbursed

7. Old Business

- a. Final 2022-23 Annual Budget, Message & Resolution sent to BOA May 31, 2022
- b. Agreed Upon Procedures (AUP) Letter of engagement (approved up to \$4000)
 - i. CPA vendor non-responsive
 - ii. Alternate CPA are being investigated
 - 1. KEB
 - 2. Millhouse Neal
- c. Swearing in of Board Members update - Ann Smart
 - i. Verified that Ann, Caya, Stevie have submitted applications
 - ii. All other board members must submit or verify so the process can be completed
- d. Safety Camera / NIC Update- John Chen
 - i. NIC is officially approved for MO Economic Development Neighborhood Assistance Program (NAP) Credit. The credit approved is a \$400,000 tax credit (grant) which will be used to purchase the NIC building and for other NIC programs/improvements.
 - ii. Safety camera and sensor network.
 - 1. ALPR camera
 - a. Three are currently installed
 - b. First year test unable to provide results
 - c. New camera added at Itaska and Virginia
 - d. Hardware and software are now functioning
 - e. Next phase is to pilot the program with a limited group requesting data
 - f. Need police department collaboration for success, working with 1st District and 3rd District.
 - g. John reached out to 3rd district and was assigned a point person to work with us to create a process for communication and crime resolution.
 - 2. Curated camera network will provide additional coverage. All cameras will be public facing on the CID footprint.

8. Action Items

- a. Stevie- Invoicing and letter to Collector of Revenue.
- b. Stevie – Follow up with LEM Accounting to set meeting date in next 4 weeks. Report to Ann & Caya in tomorrow
- c. Ann- Swearing in follow up.
 - i. Sal
 - ii. Michael
 - iii. La Gwenda
- d. Ann- PO Box investigation

9. Adjournment and next meeting

- a. 6:53 PM
- b. Next meeting August 23, 2022 (4th Tuesday of Each Month) The meeting will be open to the public. [dutchtownstl.org/cidmeeting](https://www.dutchtownstl.org/cidmeeting)

*A closed meeting may be held to discuss legal, real estate or personnel matters pursuant to § 610.021(1), (2) and (3) Mo. REV. STAT. Representatives of the news media may obtain copies of this notice, and persons with disabilities wishing to attend can contact: Bill Clendenin, 7733 Forsyth Blvd., Suite 500, St. Louis, MO 63105, (314) 721-7011

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