



January 1, 2022

Program Purpose:

The Dutchtown Main Streets Façade Update Grant program is to encourage private investment through the rehabilitation and improvement of facades within the Dutchtown Main Streets district, to encourage good design that will serve as quality examples, and to preserve the architectural character that is distinctive to Dutchtown. By improving the appearance of the building facades, the program serves to improve the economic viability of the neighborhood.

Application and Funding Process Flow:

- 1 • **Submit required documents to apply for Grant.**
- 2 • **Board to review application and provide provisional approval to allocate funds.**
- 3 • **Applicant completes improvement within allotted time as outlined in funding guidelines.**
- 4 • **Submit evidence of project completion to Board along with evidence of project spend.**
- 5 • **Board approves issuance of allocated grant moneys.**
- 6 • **~\$1,000 check issued to applicant.**

Program Description:

Dutchtown Main Streets is offering a grant program for reimbursement of costs associated with street-facing front and side façade improvements in the Dutchtown Main Streets development district. Dutchtown Main Streets shall reimburse up to one thousand dollars (\$1,000) toward costs associated with updating the street-facing front and side façade of buildings approved by the Dutchtown Main Streets Board in conjunction with Design Guidelines, which have been adopted by Dutchtown Main Streets (copies of the Design Guidelines are available online).

The Façade Grant Program is funded by the Dutchtown Community Improvement District that has allocated ten thousand dollars (\$10,000) starting in fiscal year 2022 (beginning July 2022 and ending June 2023), and for future years that funding is approved by way of the Dutchtown Community Improvement District or other means as facilitated by Dutchtown Main Streets.

This Grant program and funding shall be allocated on a first-come first-serve basis. Dutchtown Main Streets Board shall be empowered to approve provisional commercial business allocation and disburse the reimbursement upon determination of completion of the improvement by the applicant for a project as approved by the Dutchtown Main Streets Main Street Board upon providing evidence of façade improvements up to one thousand dollars (\$1,000).

#### Eligible Applicants:

Property owners or leaseholders of all commercial or mixed-use buildings within the Dutchtown Community Improvement District are eligible to apply for Grant funds. If an applicant located outside this geography would like to apply, please email [info@dutchtownstl.org](mailto:info@dutchtownstl.org) to see what alternative options are available through Dutchtown Main Streets. In the case a leaseholder applies they must submit a signed letter of permission from the property owner with their application. Preference will be given to those operating businesses in the Dutchtown Main Streets development district, and to those who have not received prior Grant funding.

#### Funding Guidelines:

Street-facing façade improvements must commence within 90 days of Dutchtown Main Street Board provisional approval and must be completed within six months.

Applicant must receive provisional approval by the Board prior to the start of work (\*unless qualifying for retroactive reimbursements as specified in Exclusions and Additional Allowances).

Upon completion of work, applicant must submit post-project documentation for the Board to review and approve issuance of Grant funds.

#### Exclusions and Additional Allowances:

Work not related to the improvement of the building street-facing façade for front and side will not be considered for Grant funding.

In some cases, such as larger scale development projects, extensions to the Grant terms after provisional approval can be accommodated. Extension requests must be made prior to expiration of terms and will be evaluated on a case-by-case basis. Extension requests will also require additional information on project timelines and cause of delay.

If extension is not granted, businesses can reapply when terms expire and Grant funding is revoked.



Façade Grant Application

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Applicant Primary Contact

Name	Phone	Email

Brief Written Description of Planned Improvement:

Project Start Date:		Estimated Project End Date:	
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Item(s) Grant to be utilized on:

Item	Cost
Total Cost:	

Applicant Checklist (please initial all boxes or write "NA" if not applicable)

<input type="checkbox"/>	I have included before photos
<input type="checkbox"/>	I have included applicable design, inspiration photos, and estimates for proposed work
<input type="checkbox"/>	My project will improve a street-facing façade on the building I operate within
<input type="checkbox"/>	I understand work must commence within 90 days of provisional approval
<input type="checkbox"/>	I understand that the project must be completed within six months of Grant approval
<input type="checkbox"/>	I understand that Grant funding is issued on a reimbursement basis only
<input type="checkbox"/>	I have included a signed letter from the building owner (if applicable)

Applicant Signature:		Date:	
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